

Walking Network Manager

Job Description

Responsible to: Head of Walking Delivery

Office base: Blended working between Stirling office and home working

The Walking Network Manager will work closely with the Head of Walking Delivery to support Walking Scotland to achieve its long-term ambition to develop and promote active people by

- managing, supporting and growing our Walking Network across Scotland
- developing and promoting targeted programmes which support those facing barriers to becoming active
- offering support and grants for community organisations seeking to set up their own walking programmes
- developing and promoting our Walking Network training
- showcasing implementation of the evidence-based actions related to active people and active places and spaces within Scotland's National Walking Framework

The Walking Network Manager will have specific strategic management responsibility to strengthen and expand the reach of the Scottish Walking Network (SWN), including engagement with local partners and the development and promotion of targeted walking programmes. This includes the development and delivery of high-quality training; coordination of our external network of trainers and embedding Walking Scotland training expertise in-house across the delivery team.

The Walking Network Manager will work in collaboration with other Managers to translate Walking Scotland's strategy and strategic objectives into delivery through plans, programmes, people and culture.

MAIN ACTIVITIES

- 1. Leading on the planning, delivery and day-to-day management of the Walking Network. This includes the strategic review and development of the current approach; leading our training delivery and integrating Strength and Balance across our delivery approach.
- 2. Working to expand the reach of the SWN to ensure delivery across Scotland. The aim is to ensure the network is accessible and engages with inactive populations who experience the greatest barriers to walking and wheeling. This will involve extensive partnership working with a broad range of local and national delivery partners.

- 3. Management and leadership of the Walking Networks team. Together with the Walking Delivery Support Manager and Head of Walking Delivery the team works to deliver highly effective services which reflects the charity's objectives and strategy.
- 4. Responsibility for the development, delivery and continual improvement of our walk leader training and learning plan which includes Walk Leader Training, Strength and Balance, All Ability Health Walk Training and the associated community of practice.
- 5. Building, maintaining and managing positive working relationships with stakeholders and key contacts within the network and wider stakeholders
- 6. Responsibility for the management of the Walking Network Grant fund to support strategic approaches to support local coordination.
- 7. Be responsible for the Walking Network programme operational budget, including planning and management in accordance with Walking Scotland processes and delegated authority
- 8. Ensuring necessary governance and compliance processes are in place to deliver to plan, quality, budget, and risk management
- 9. Ensuring the delivery of Walking Scotland's strategic outcomes as well as outcomes aligned to funding requirements.
- 10. Producing quarterly and annual reports both for funders and as part of Walking Scotland's monitoring and evaluation process.
- 11. Leading the planning and facilitation of learning events including seminars, workshops and regular networking to enable and encourage the exchange of information, experience and ideas
- 12. Collaborating with other Managers to identify strategic linkages and opportunities for added value across all delivery programmes.
- 13. Integrating learning, where relevant, from other Walking Scotland delivery programmes into the Walking Network programme.
- 14. Producing quarterly and annual reports both for funders and as part of Walking Scotland's monitoring and evaluation process.
- 15. Collaborate with other Managers to identify strategic links and opportunities to embed learning into existing and new Walking Scotland products and programmes.

Your national walking and wheeling charity.

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- 16. Working closely with the Head of Walking Delivery, collaborate with strategic partners and stakeholders.
- 17. Take ownership of any issues and find appropriate solutions
- 18. Undertake any other duties appropriate to the post and in accordance with the needs of Walking Scotland.
- 19. This job description will be reviewed periodically and updated as required in consultation with the postholder.

Walking Scotland June 2025

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