



Walking Scotland

Walking Network Training Development Officer

Job Description

Responsible to: Walking Network Manager

Office base: Blended working between home, the Walking Scotland office base in Stirling, and travel to members.

The Walking Network Training Development Officer is responsible for supporting the delivery of the operational training priorities for the Walking Network.

This will include supporting our network of trainers and our programme of Walking Network training, which is designed to provide members' volunteers and staff the knowledge, skills and confidence to lead and deliver Health Walks and Walking with Strength and Balance sessions in their community. This involves regular contact, training development, and training delivery to Walking Network trainers and members (in-person and online).

The post will involve some travel across Scotland, and occasional evening/weekend delivery.

MAIN ACTIVITIES

1. Support the promotion and delivery of the Walking Scotland Strategy and outcomes to increase the number of people walking every day.
2. Co-ordinate, update and deliver parts of the established Walking Network training programme, including developing high quality training content and resources.
3. Develop strong systems and evaluation tools to support the Walking Network Manager with monitoring and evaluation of work and maintain accurate records in relation to delivery.
4. Coordinate Train the Trainer and Continued Professional Development Upskill opportunities for Walking Network trainers
5. Manage an ongoing community of practice for our network of Cascade and freelance trainers through regular communications and networking meetings

6. Coordinate the roll out and evaluation of All Ability Health Walk training through partnership with Scottish Disability Sport.
7. Support the Walking Network Manager to strengthen the profile of the Walking Network by developing new quality assurance initiatives, including training kitemarks and refresher modules
8. Collect and share models of best practice, positive stories and case study information on training activity to inspire uptake among Walking Network members
9. Support wider Walking Scotland teams to access core training as part of staff development and to increase understanding and advocacy
10. Understand and implement Walking for Scotland's policies and procedures including data protection best practices.
11. Highlight and raise delivery issues with line manager in a timely manner.
12. Monitor budget areas within responsibility, working closely with the Walking Network Manager and the Finance Manager.
13. Undertake any other duties appropriate to the post and in accordance with the needs of Walking Scotland.

This job description will be reviewed periodically and updated as required in consultation with the postholder.

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June 2026